

# SUISUN CITY RECREATION, PARKS, & MARINA DEPARTMENT

## FEE SCHEDULE

JOSEPH NELSON COMMUNITY CENTER ROOMS	DEPOSIT	WEEKDAY RATES		WEEKEND RATES
		Non-Profit	Public	
Banquet Room (3 hr. minimum)	\$400	\$131/hr	\$147/hr	\$168/hr
Banquet Room w/ Kitchen (3 hr. minimum)	\$400	\$142/hr	\$158/hr	\$205/hr
Meeting Room A (2 hr. minimum)	\$200	\$43/hr	\$66/hr	\$87/hr
Meeting Room B (2 hr. minimum)	\$200	\$48/hr	\$71/hr	\$93/hr
Meeting Room C (2 hr. minimum)	\$200	\$39/hr	\$59/hr	\$74/hr
Meeting Rooms A/B or B/C (2 hr. minimum)	\$400			\$127/hr
Meeting Rooms A, B, & C (2 hr. minimum)	\$400			\$151/hr
Classroom 1 (2 hr. minimum)	\$200	\$32/hr	\$53/hr	\$84/hr
Decorating Time	\$50 per hour (same day as event and hours directly leading up to the event) Prior Day Decorating Time & Rehearsal Time Pays Full Rental Hourly Fee			
Kitchen with Meeting Room Rental	\$200	\$44/hr	\$50/hr	N/A
Without Meeting Room Rental		\$56/hr	\$88/hr	
<b>SENIOR CENTER (3 hr. minimum)</b> 318 MERGANSER DR.				
Banquet Room (both rooms, 3 hr. minimum)	\$400			\$122/hr
Banquet Room	\$400			\$102/hr
Meeting Room	\$200			\$61/hr
Kitchen	\$35			
Trash Disposal Fee	\$30-100 guests; \$60/101-200 guests; \$90/201-300 guests			
Insurance Fee (\$1 million liability insurance required for all events)	Purchase Alliant Insurance = Variable Rates Plus \$25 Processing Fee			
Letter of Intent to Sell Alcohol (ABC Permit)	\$25 Payable to Suisun Police Dept.			
Security – As Required By the City	\$30 per guard/per hour Security will be scheduled ½ hr before & ½ after guests leave			
Additional Staffing (over 200 people) and Events starting before 9:00am.	\$28/hr per staff member			
Charge for additional table after set up	\$25/per table			
Park Picnic Areas (Day)	\$100		\$75	
Old Town Waterfront Plaza, Sheldon Plaza (2 hr. minimum)	\$200		\$97/hr	
Courtyard at Harbor Square	\$200		\$122/hr	
Heritage Park Ballfield No Lights, Hall Park	\$29/hr (4 hrs Maximum)			
Heritage Park Ballfield With Lights	\$49/hr (4 hrs Maximum)			

(REVISED July 2020)